

# **Air Force Officers' Spouses' Club of Washington, D.C. Constitution**

## **ARTICLE I – NAME, AUTHORITY & PURPOSE**

### **Section 1: Name.**

The name of the organization is the Air Force Officers' Spouses' Club of Washington, D.C. ("AFOSC"). The AFOSC, formerly known as the Air Force Officers' Wives' Club of Washington, DC, began on May 25, 1923, making it the first Air Force club of its kind.

### **Section 2: Authority.**

1. The AFOSC shall be a private, self-sustaining, non-profit, independent organization as defined in Department of Defense Instruction (DODI) 1000.15, and in accordance with all applicable civil and military laws and regulations.
2. This Constitution is the AFOSC's request to operate as a private organization on Joint Base Anacostia-Bolling (JBAB) subject to the consent of the JBAB Commanding Officer or designee and in accordance with JBAB Instruction 1710.12. The AFOSC is not part of the Department of Defense or any of its components and has no governmental status.
3. The social component is a private, non-profit organization, which is organized in accordance with Internal Revenue Codes as a 501(c)(7) social organization.
4. The charitable component is a private, non-profit organization, which is organized in accordance with Internal Revenue Codes as a 501(c)(3) welfare organization.

### **Section 3: Purpose.**

The purpose of the AFOSC shall be to develop, organize, and sponsor educational, charitable, and social activities. The goal is to collect and disseminate information of interest and value to its members, and to foster, protect, and preserve the ideals of charity, benevolence, and good fellowship in keeping with the ideals of the United States Air Force.

## **ARTICLE II – MEMBERSHIP**

Membership in the AFOSC is voluntary. Classification, responsibilities, rights and privileges shall be defined in the Bylaws; provided, however, that membership shall not be denied to anyone on the basis of age (over 40 years), race, religion, color, national origin, disability, ethnic group, or gender (including pregnancy, gender identity and sexual orientation); nor shall the AFOSC knowingly support or participate in any activity with any organization which engages in such practices; and provided further that membership classifications shall be consistent with the concept of Total Force, and shall not discriminate based on the branch of service or component in which the member's spouse is serving or that spouse's status is active, retired or deceased. All members must remain in good standing; a member in good standing shall be defined as one whose dues are paid in full.

### ARTICLE III – ADMINISTRATION

Section 1: The AFOSC shall be governed by the Board of Governors which shall be composed of the Executive Board and the appointed Chairpersons of all standing and/or special committees.

Section 2: The Executive Board of the AFOSC shall be responsible for the day-to-day operations of the AFOSC and shall report to the Board of Governors. The Executive Board of the AFOSC shall be composed of the Honorary President, Honorary Vice President, Advisor(s), President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, Administrative Treasurer, Welfare Treasurer, and Parliamentarian.

### ARTICLE IV – MEETINGS

Section 1: The business of the AFOSC shall be conducted at regularly scheduled meetings of the Board of Governors, meetings of the members, or special meetings, as described in the Bylaws. The President may call special meetings. All members shall be given reasonable notice of special meetings as set forth in the Bylaws.

Section 2: At general or special meetings of the membership, quorum shall be as defined in the Bylaws, Article II, Section 1. All reasonable attempts shall be made to inform the membership of an upcoming vote and the need for their attendance. At any meeting of the Board of Governors, fifty-one percent (51%) of the total number of members of the Board of Governors entitled to vote shall constitute a quorum.

### ARTICLE V – PARLIAMENTARY PROCEDURE

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the AFOSC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the AFOSC may adopt.

### ARTICLE VI – AMENDMENTS

Section 1: The Constitution shall be reviewed biennially by the Constitution and Bylaws Committee.

Section 2: Any proposed amendments to this Constitution shall be submitted in written form to the Constitution and Bylaws Committee before being submitted to the Board of Governors and the general membership for approval.

Section 3: The Constitution may be amended per Article IV, Section 2 at a general membership or special meeting. No amendments to the Constitution shall be effective until reviewed by the Staff Judge Advocate. The Constitution and Amendments may be voted on electronically.

Section 4: The Bylaws may be amended by a simple majority vote of the Board of Governors.

#### ARTICLE VII – FINANCIAL RESPONSIBILITY

All members of the AFOSC shall be notified of their personal financial responsibility, if any, if there are insufficient assets to cover all liabilities.

#### ARTICLE VIII – FUNDING

Section 1: Funding for AFOSC activities will come from annual dues and various other fund raising activities, as outlined in the Bylaws, and in compliance with AFI 34-223, all applicable Private Organization Air Force Instructions and regulations, and the Internal Revenue Service regulations, and with the approval of the JBAB Commanding Officer or designee.

Section 2: No part of any monies in the custody of the AFOSC shall be used to the benefit of, or be distributed to its members or other person or entity in a manner inconsistent with its purpose stated herein.

#### ARTICLE IX – INSURANCE

Liability and bonding insurance commensurate with the risk involved shall be obtained by this organization for its sponsored activities and persons, unless waived by the appropriate base authority.

#### ARTICLE X – LIABILITY

Section 1: Indebtedness.

If an individual member obligates the organization, the obligation may only be for the sole use and benefit of the organization. Should any member obligate the organization without proper authority to do so, the member will be liable to the organization.

Section 2: Solvency.

Should assets be insufficient to discharge all liabilities, it shall be the responsibility of the dues paying members to make payment for all liabilities of the organization.

Members do have proprietary rights in the club's assets and income will not accrue to individuals except through wages or salaries of employees of the AFOSC.

#### ARTICLE XI – DISSOLUTION

Section 1: Procedure.

Dissolution of this organization shall be by a majority vote of the membership.

Section 2: Disposition of Assets.

Upon dissolution of this organization, the assets in excess of liabilities shall be disposed of in accordance with pertinent Air Force and base instructions. Remaining welfare assets shall be donated to a charity or non-profit organization, as detailed in the Bylaws, and approved by a majority of the members or designee.

In the event that liabilities or obligations of the AFOSC shall exceed its assets, the AFOSC shall be obligated and shall insure that such liabilities are discharged. "Private Organization members must be made aware that they are jointly and severally liable for the obligations of the Private Organization and their understanding of the liability must be documented" in accordance with AFI 34-223, para 10.11.

ARTICLE XII – ADOPTION

This Constitution and any subsequent amendments thereto shall become effective upon adoption by the affirmative vote of members and review by the Staff Judge Advocate, as provided in Article VI Section 3.

8/5/21  
Date

  
President, AFOSC of Washington, DC

8/5/21  
Date

  
Parliamentarian, AFOSC of Washington, DC